

**MINUTES OF MEETING
VERANDAH EAST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Verandah East Community Development District held a Regular Meeting on October 9, 2019 at 1:00 p.m., at the Verandah Sales Office, 11571 Verandah Blvd., Ft. Myers, Florida 33905.

Present and constituting a quorum were:

David Moore	Chair
Nikolai Kerpchar	Vice Chair
Mark Santasiero	Assistant Secretary
Richard Shields, Jr.	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Jason Olson	Assistant Regional Manager
Alyssa Willson (via telephone)	District Counsel
Brent Burford	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mrs. Adams called the meeting to order at 1:00 p.m. Supervisors Moore, Kerpchar, Shields and Santasiero were present, in person. Supervisor Truxton was not present.

SECOND ORDER OF BUSINESS

Public Comments [3 minutes per person]

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Discussion: Update Provisions of District's Rules of Procedure

A. Amended and Restated Rules of Procedure

Ms. Willson stated it was necessary to revise the Rules of Procedure to comply with recent legislative changes and to facilitate greater efficiency in the operation of the District.

The agenda package included a memorandum outlining the changes and a proposed Amended and Restated Rules of Procedure, which would require noticing a public meeting. A redline version to include the current rules and recent changes, would be transmitted to the Board.

B. Resolution 2020-01, To Designate Date, Time and Place of Public Hearing and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Amended and Restated Rules of Procedure; and Providing an Effective Date

Mrs. Adams presented Resolution 2020-01.

On MOTION by Mr. Moore and seconded by Mr. Kerpchar, with all in favor, Resolution 2020-01, To Designate Date, Time and Place of Public Hearing for January 8, 2020 at 1:00 p.m. at the Verandah Sales Office, 11571 Verandah Boulevard, Fort Myers, Florida 33905 and Authorization to Publish Notice of Such Hearing for the Purpose of Adopting Amended and Restated Rules of Procedure; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Discussion: Culvert Service Life Estimator

Mr. Moore stated that, after reading the Annual Culvert and Lake Inspection Report, he requested this item be placed on the agenda to discuss how to address culverts identified with apparent erosion. He also spoke to Mrs. Adams about the life expectancy and whether the District planned to budget appropriately.

Mrs. Adams stated the Culvert Service Life Estimator was 100 years and beyond. Mr. Burford stated Mr. Robson prepared the Report for Mediterra and confirmed that the pipes have a 100-year lifespan; therefore, any replacement would not be during their lifetime. The District should inspect the pipes for sedimentation and the joints for separation, periodically, in order to identify those that need to be cleaned and to address any gaps.

Since the Report identified erosion at various outfall structures but not the pipes, Mr. Moore asked if any follow up was necessary. Mrs. Adams stated SOLitude Lake Management (SOLitude) is contracted to perform annual inspections and prepare an inspection report identifying areas that should be addressed sooner rather than later. Future reports would be presented to the Board.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of August 31, 2019

Mrs. Adams presented the Unaudited Financial Statements as of August 31, 2019. The Financials were accepted.

SIXTH ORDER OF BUSINESS

Approval of August 14, 2019 Public Hearing and Regular Meeting Minutes

Mrs. Adams presented the August 14, 2019 Public Hearing and Regular Meeting Minutes.

On MOTION by Mr. Kerpchar and seconded by Mr. Moore, with all in favor, the August 14, 2019 Public Hearing and Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

- Hopping Green & Sams 2019 Rates

Ms. Willson presented the Hopping Green & Sams 2019 Rates proposal to increase its billing rates, effective November 1, 2019. Discussion ensued regarding the affect of this change on the annual budget; which was not available since engineering and legal service hours fluctuate; however, the services and budget were expected to increase due to the Rules being updated and responding to the Department of Environmental Protection (DEP) request about the District's boundaries and how the District discharges to the estuary. The current HG&S fee agreement and rate schedule would be sent to the Board.

On MOTION by Mr. Moore and seconded by Mr. Santasiero, with all in favor, the Hopping Green & Sams 2019 Rates, were approved.

B. District Engineer: *Johnson Engineering, Inc.*

In response to a question at the last meeting, Mr. Burford stated that the last Ambleside Cove Way requisition was for utilities, in 2017; he would research whether the stormwater was in place, prior to that date, as the item presented in June was for Magnolia Point.

C. District Manager: *Wrathell, Hunt & Associates, LLC*

- **NEXT MEETING DATE: January 8, 2020 at 1:00 P.M.**
 - **QUORUM CHECK**

Supervisors Shields, Santasiero, Kerpchar and Moore confirmed their attendance, in person, at the January 8, 2020 meeting. Supervisor Truxton would not attend.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

Mr. Shields asked for the summer agenda to include the three seats transitioning to the General Election. Mr. Adams stated the qualifying period would be in June 2020. Mrs. Adams stated that Seats 3, 5 and 4, currently held by Mr. Kerpchar, Mr. Moore and Mr. Truxton, respectively, were up for election in 2020.

Supervisors Shields and Santasiero requested hard copies of the agenda package.

NINTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Mr. Kerpchar and seconded by Mr. Moore, with all in favor, the meeting adjourned at 1:36 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/~~Assistant Secretary~~


Chair/Vice Chair