

**MINUTES OF MEETING  
VERANDAH EAST  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Verandah East Community Development District held a Regular Meeting on January 13, 2021 at 1:00 p.m., at the Verandah Sales Office, 11571 Verandah Boulevard, Fort Myers, Florida 33905.

**Present were:**

David Moore	Chair
Richard Shields, Jr.	Vice Chair
Mark Santasiero	Assistant Secretary
Jacqueline Voiles (via telephone)	Assistant Secretary

**Also present were:**

Chuck Adams (via telephone)	District Manager
Cleo Adams	Assistant District Manager
Tammie Smith (via telephone)	Operations Manager
Alyssa Willson (via telephone)	District Counsel
Andy Tilton	District Engineer

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mrs. Adams called the meeting to order at 1:00 p.m. Supervisors Moore, Shields and Santasiero were present, in person. Supervisor Voiles was attending via telephone. Supervisor Truxton was not present.

- **Consideration of Resignation of David Truxton from Seat 4, Term Expires November 2024**

**This item was an addition to the agenda.**

Mrs. Adams presented the resignation of Mr. David Truxton from Seat 4.

<p><b>On MOTION by Mr. Moore and seconded by Mr. Shields, with all in favor, the resignation of Mr. David Truxton from Seat 4, was accepted.</b></p>
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**SECOND ORDER OF BUSINESS**

**Public Comments [3 minutes per person]**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Administration of Oath of Office to Newly Elected Supervisors, Jacqueline Voiles [SEAT 3] and David L. Moore [SEAT 5] (*the following to be provided in a separate package*)**

Mrs. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Moore. The Oath of Office would be administered to Ms. Voiles at another time. She provided and briefly explained the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
  - I. Form 1: Statement of Financial Interests**
  - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-01, Declaring a Vacancy in Seat 4 of the Board of Supervisors Pursuant to Section 190.006(3)(b), Florida Statutes; and Providing an Effective Date**

Mrs. Adams presented Resolution 2021-01 and read the title.

**On MOTION by Mr. Shields and seconded by Mr. Moore, with all in favor, Resolution 2021-01, Declaring a Vacancy in Seat 4 of the Board of Supervisors Pursuant to Section 190.006(3)(b), Florida Statutes; and Providing an Effective Date, was adopted.**

**FIFTH ORDER OF BUSINESS**

**Consider Appointment of Qualified Elector to Vacant Seat 4 (*term expires November 2024*)**

Mrs. Adams asked the Board Members to notify their neighbors of the vacant seat.

**On MOTION by Mr. Shields and seconded by Mr. Moore, with all in favor, requiring that any and all interested candidates for a Board Seat must submit a resume to Staff outlining their professional background, residency status and history of involvement, was approved.**

- **Administration of Oath of Office to Newly Appointed Supervisor**

This item was deferred.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Verandah East Community Development District, and Providing for an Effective Date**

Mrs. Adams presented Resolution 2021-02. The slate of officers would remain unchanged, as follows:

Chair	David Moore
Vice Chair	Richard Denis Shields, Jr.
Secretary	Chesley (Chuck) E. Adams, Jr.
Assistant Secretary	Mark Henry Santasiero
Assistant Secretary	Jacqueline Voiles
Assistant Secretary	Vacant
Assistant Secretary	Craig Wrathell
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

**On MOTION by Mr. Moore and seconded by Mr. Shields, with all in favor, Resolution 2021-02, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Verandah East Community Development District, as stated, and Providing for an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of November 30, 2020**

Mrs. Adams presented the Unaudited Financial Statements as of November 30, 2020. The financials were accepted.

**EIGHTH ORDER OF BUSINESS**

**Approval of August 12, 2020 Virtual Public Hearing and Meeting Minutes**

Mrs. Adams presented the August 12, 2020 Virtual Public Hearing and Meeting Minutes.

**On MOTION by Mr. Shields and seconded by Mr. Moore, with all in favor, the August 12, 2020 Virtual Public Hearing and Meeting Minutes, as presented, were approved.**

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Hopping Green & Sams, P.A.***

There being no report, the next item followed.

**B. District Engineer: *Johnson Engineering, Inc.***

In response to a question, Mr. Tilton stated all of the Capital funds that were in escrow to fund future improvements were depleted and all capital improvements were completed. Discussion ensued regarding the ponds and the storm drain pipes.

**C. District Manager: *Wrathell, Hunt & Associates, LLC***

- **NEXT MEETING DATE: May 12, 2021 at 1:00 P.M.**
  - **QUORUM CHECK**

All Supervisors confirmed their attendance at the May 12, 2021 meeting.

**TENTH ORDER OF BUSINESS**

**Supervisors' Requests**

There being no Supervisors' requests, the next item followed.

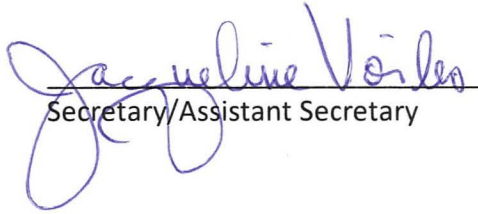
**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

In response to a Board Member's question, Mrs. Adams stated that she would contact Mr. Paul Martin regarding the status of the sale of the Sales Center building.

**On MOTION by Mr. Moore and seconded by Mr. Shields, with all in favor, the meeting adjourned at 1:23 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair